

HAWAIIAN ISLAND HOMES LTD.

Long-Term Property Management Services

Dear Prospective Client,

This introduction is intended to enlighten you about the company and our capabilities in providing you with the care and attention you need and expect in the management of your real estate investment.

Hawaiian Island Homes Ltd. has offices on Oahu, the Big Island and Kauai. We manage over 2,000 rental units and dorm rooms/beds and have a large and experienced rental management, accounting and support staff.

It is our policy to provide owners with the following services and information:

1. Perform a comprehensive inspection of the property.
2. Do maintenance and repairs as needed.
3. Owner Documents:
Signed Management Agreement, Tax Information (GET; W-9) and Inventory Report
4. Tenant Documents:
Signed Rental Agreement with Addenda (as applicable).
5. Will pay recurring bills, maintenance fee, mortgage, GET, if requested for an additional fee.
6. Tenant Screening, Written Tenant Document, Complete Property Condition Report.

We look forward to having the opportunity to work with you in managing and caring for your property.

Sincerely,



Iris Kanno
Asset Manager
(808) 951-8970 Direct Line
(808) 946-3224 Facsimile
irisk@hihltd.com E-Mail

ADMINISTRATIVE OFFICE
931 UNIVERSITY AVENUE, SUITE 105
HONOLULU, HAWAII 96826-3241
TELEPHONE: (808) 946-3222
FAX: (808) 946-3224

HONOLULU SALES OFFICE
931 UNIVERSITY AVENUE, SUITE 305
HONOLULU, HAWAII 96826-3241
TELEPHONE: (808) 946-3222
FAX: (808) 946-3225

RENTAL DEPARTMENT
931 UNIVERSITY AVENUE, SUITE 205A
HONOLULU, HAWAII 96826-3241
TELEPHONE: (808) 946-3221
FAX: (808) 946-3202

HILO SALES OFFICE
162 KINO'OLE STREET, SUITE 201
HILO, HAWAII 96720
TELEPHONE: (808) 934-7300
FAX: (808) 934-7400

KAUAI SALES OFFICE
5-4280 KUHIHO HIGHWAY, B-205
PRINCEVILLE, KAUAI, HAWAII 96722
TELEPHONE: (808) 823-8295
FAX: (808) 823-8297

E-MAIL ADDRESS: hawaiianislandhomes@hihltd.com

INTERNET ACCESS: <http://www.hawaiianislandhomesltd.com>

E-MAIL: srlhilo1@hialoha.net

E-MAIL: kauaisales@hihltd.com